



ADITYA COLLEGE OF PHARMACY(A)

(An Autonomous Institution)

Approved by AICTE, New Delhi, *Permanently Affiliated to JNTUK, Kakinada

Accredited by NAAC A Grade and CGPA of 3.24

Recognized by UGC Under Sections 2(f) of the UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem, Gandepalli Mandal, East Godavari - 533437, A.P

Ph. 99498 76664, Email: office@acop.edu.in, www.acop.edu.in

BOS MEETING ON 13/12/2025

AGENDA

1. Welcome address by Chairman
2. To Confirm the minutes of 2nd BOS meeting
3. Ratification of Academic calendars of the I-I, II-I, III-II, B. Pharmacy, I. Pharm. D and I M. Pharmacy for the Academic year 2025-26.
4. To Discuss and Approve the Programme Specific outcomes of the M. Pharmacy Programme from the A.Y 2025-26
5. To Discuss and Approve the Programme Specific outcomes of the Pharm. D Programme from the A.Y 2025-26.
6. Question Paper setting and Evaluation
7. Implementation of digital valuation procedure for conducting Internal and external examination using BET pro software
8. Analysis of Results
9. To Review the academic and extra-curricular activities conducted during the A.Y 2024-25 to till date.
10. To Discuss and Approve the syllabus of VALUE-ADDED COURSES like “Indian Knowledge and Value Systems for Modern Society” and “Fundamentals of Drug Addiction and Substance Abuse” for B. Pharmacy and Pharm. D.
11. Any other items with the approval of the Chairman.
12. Next BOS Schedule
13. Word of thanks



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BOS Minutes of Meeting

<u>Program:</u>	<u>BOS Meeting</u>
Meeting Purpose:	Discuss and review the syllabus of theory and practical courses
Meeting Date:	13/12/2025 (Saturday)
Meeting Time:	10:00 AM to 1:00 PM
Meeting Location:	Board room- Ground floor
Meeting Facilitator:	Dr.K.Ravi Shankar
Attendees:	Faculty Members: 06
Minutes issued by:	Dr.K.Ravi Shankar
Mode of conduction:	Hybrid

Discussions:

Agenda 1.1: Welcome address by the BOS Chairperson.

1. The chairperson of BOS initiated the meeting by welcoming all the BOS members.
2. The chairperson introduced the experts and presented the highlights of the students such as student and faculty achievements, admissions, placements, research activities, etc.,

Agenda 1.2: To Confirm the minutes of 2nd BOS meeting

1. The chairperson of BOS discussed minutes of 2nd BOS meeting regarding the academic structure, ratification, scheme of examination and implementation of digital software which are suggested by BOS members held on 29/06/2024

Agenda 1.3: Ratification of Academic calendars of the I-I, II-I, III-II, B. Pharmacy, I. Pharm. D and I M. Pharmacy for the Academic year 2025-26.

1. The chairperson presented the Academic Calendars for I-I, II-I, III-II B.Pharm, I/VI Pharm.D and I M.Pharm and requested the BOS members for suggestions.

- Few of the BOS members have discussed the similarity of the proposed course structure with reference to JNTUK regulations and requested the members to approve the same.

Agenda 1.4: To discuss and approve the Programme Specific outcomes of the M. Pharmacy Programme from the A.Y 2025-26

1. The chairperson discussed and approved the course outcomes of M.Pharmacy programme and requested the BOS members for suggestions.

- Few of the BOS members have suggested to change and replace if any particular topic is repeated.

Agenda 1.5: To Discuss and Approve the Programme Specific outcomes of the Pharm. D Programme from the A.Y 2025-26.

1. The chairperson discussed and approved the course outcomes of the Pharm. D Programme and requested the BOS members for suggestions.

- Majority of the BOS members approved the course outcomes for the above mentioned programme.

Agenda 1.6: Question Paper setting and Evaluation

- The BOS members listed out Senior faculty members from different Universities and Autonomous colleges for setting the question paper for B. Pharmacy, Pharm. D and M. Pharmacy programmes and to act as External Practical Examiner.

Agenda 1.7: Implementation of digital valuation procedure for conducting Internal and external examination using BET pro software

1. The chairperson discussed regarding the implementation of digital valuation procedure for conducting examination using BET pro software

- Majority of the BOS members approved rapid evaluation process by using such software.

Agenda 1.8: Analysis of Results

1. The chairperson thoroughly explained the success rates and analyzed the department results.

- Majority of the BOS members approved the results.

Agenda 1.9: To Review the academic and extra-curricular activities conducted during the A.Y 2024-25 and from June 2025 to till date.

1. The chairperson discussed regarding the academic and extra-curricular activities conducted during the A.Y 2024-25 to till date. Awards and prizes received by faculty members are also discussed.

- All of the BOS members approved the academic and extra-curricular activities.

Agenda 1.10: To Discuss and Approve the syllabus of VALUE-ADDED COURSES like “Indian Knowledge and Value Systems for Modern Society” and “Fundamentals of Drug Addiction and Substance Abuse” for B. Pharmacy and Pharm. D.

1. The chairperson discussed regarding the syllabus of VALUE-ADDED COURSES like “Indian Knowledge and Value Systems for Modern Society” and “Fundamentals of Drug Addiction and Substance Abuse” for B. Pharmacy and Pharm. D.

- The BOS members appreciated in selection of IKS as one of the value added course.
- The BOS members also suggested it would be useful if credits are provided for these courses along with certificates.
- The BOS members also suggested that these certificate courses will be helpful for good job opportunities.
- Majority of the BOS members approved both the courses.

Agenda 1.11: Any other items with the approval of the Chairman.

- All the members have complimented and suggested to improve consultancy services for carrying out research work.

Agenda 1.12: Next BOS Schedule

- The BOS members planned to organize the next BOS meeting in 2026.

Agenda 1.13: Vote of Thanks

- The BOS chairperson provided a concise summary of all the suggestions that were discussed in the meeting. Finally, the meeting was concluded with a Vote of Thanks.